**Academy Conversion Process - Document 6**

**Agreement to adopt Articles appropriate for a Mixed Multi Academy Trust to accommodate the inclusion of Church School within the Diocese of Salisbury.**

**This document is to be completed and submitted to the Salisbury Diocese Diocesan Board of Education (SDBE) in support of the Application from the church school(s)** (as named below) **for Conditional Consent to join** *XXX**Trust*

**Please return this form (and supporting materials as attachments) to SDBE via** **sarah.mcnicol@salisbury.anglican.org** **.**

**It is expected that the Trust will be able to use due diligence information produced for the RSC and for the church school(s) e.g. organisational charts, rather than need to create new documents. In the main, however, the application form seeks information relating to how your Trust would protect and progress Church of England schools Christian character, enabling the SDBE Trustees to make an informed decision about granting consent.**

**To be completed with reference to the following suite of SDBE documents:**

* [SDBE Academy Policy](https://www.salisbury.anglican.org/schools/academy-trusts)
* <https://www.salisbury.anglican.org/resources-library/schools1/governors/governing-in-a-school/academy-appointment-policies>
* [SDBE sample Memorandum of Understanding](https://www.salisbury.anglican.org/schools/academy-trusts)
* [SDBE Corporate Member Role and Responsibilities](https://www.salisbury.anglican.org/resources-library/schools1/governors/the-role-of-the-sdbe-corporate-member)

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| 1 | Please confirm the documents noted above have been discussed in detail by the Chair, CEO and MAT Members and DirectorPlease summarise the motivation and the journey the MAT has taken to reach the decision to adopt Church Articles, including the date of the Trust Board and Members approval of that decision |  |
| 2 | Please outline how the MAT intends to embed the expectations of the SDBE within MAT policy and practice, ensuring that you specifically address those items described in the documents noted above and in particular in the SDBE Memorandum of Understanding e.g.* Partnership with the SDBE in appointing to the Local Governance Committee, Trust Board and Member Group AND to **senior executive leadership roles**
* The specific appointment of a Trust executive lead for Christian character responsible for working directly with the SDBE
* Partnership with the SDBE to ensure the flourishing of church schools within the Trust noting specific expectations within the Articles and where a church school is underperforming against national benchmarks and frameworks (Ofsted, SIAMS)
 |  |
| 3 | Please share with us how the Trust’s current vision statement and expression of values/ethos will change as a result of Church schools joining your Trust. How will this be expressed through the Trust website and Trust documentation? Please attach the new vision statement |  |
| 4 | Please explain 1. the current structure of the Members and Trustees of the Trust Board
2. the role each holds
3. the frequency of Trust Board and Members meetings

Please attach a governance organisational chart (this may be part of the overall organisational structure diagram as or separate) |  |
| 5 | Please explain how the Trust governance at Member and Directors/Trustees level will change as a result of your Trust establishing Church of England Articles. Make clear how the 50% Foundation representation will be achieved prior to the schools joining your Trust |  |
| 6 | Provide short pen pictures of all of the Members and Trustees/Directors; identify where there are vacancies or skills gaps |  |
| 7 | Please give the names and contact details of the proposed Foundation Members and Foundation Directors, include a short pen picture for each |  |
| 8 | Please give details of the person who is proposed as the SDBE Corporate Member representative for the Trust (name, contact details). |  |
| 9 | Please share the Trust’s model of local governance and explain how this will be affected by the church school(s) currently seeking to join your Trust.For clarity, please include the Trust’s Scheme of Delegation and detail how this will be amended to enable the inclusion of the church school specific aspects e.g. additional (delegated) authorities and responsibilities |  |
| 10 | Please give the names of all other schools in the trust including schools that are considering joining the trust at this time - age range, number on roll, Ofsted and SIAMS designation, whether sponsored or not, religious designation and any other information you consider relevant Enclose a data sheet giving the headline data for each school |  |
| 11 | Detail the leadership structure of the TrustEnsure that lines of accountability are clearly shown(this may be best evidenced as an organisational diagram) |  |
| 12 | Please outline the core service provision of the Trust and specify the school contribution to the Trust (% of GAG as retained) |  |
| 13 | Please outline your MAT school improvement strategy and staffing profile for school improvement (if this is included in 14. below please indicate) |  |
| 14 | Please attach a copy of the MAT submission to the RSC in respect if the Church schools joining your MAT (or draft) |  |

We confirm that our Members have agreed in principle to the adoption of Articles appropriate for a Mixed Church and Community Multi Academy Trust if the above mentioned schools are granted the academy orders applied for.

**Name of Chair of the Trust completing the application\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of CEO of the Trust completing the application\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**